

Public Joint Stock Company Rosneft Oil Company
Russian Federation, Moscow

Dear Shareholders of Rosneft,

By the Resolution of Rosneft (Company) Board of Directors as of August 20, 2021 the Extraordinary General Shareholders Meeting of Rosneft (Meeting) is convoked on own initiative and is to be held in the form of **absentee voting** (voting on the items of the Agenda by voting ballots) on **September 30, 2021**.

The date of determining (registering) persons entitled to participate in the Extraordinary General Shareholders Meeting of Rosneft shall be September 5, 2021 (by close of business).

The shareholders of Rosneft execute their right to participate in the Extraordinary General Shareholders Meeting of the Company through posting (or personal delivery) of the filled-out voting ballots (and the power of attorney when applicable) to the Company office at the following addresses: 117997, Moscow, 26/1 Sofiyskaya Embankment, Rosneft Oil Company (*entrance from the side of Faleyevsky Lane*) or 115172, Moscow, P.O. Box 4 (or 115172, Moscow P.O. Box 24), Reestr-RN LLC.

Shareholders whose rights to Company shares are registered with a nominee shareholder are entitled to participate in the Extraordinary General Shareholders Meeting of the Company also via issuing voting directives (instructions) to the nominee shareholder if the contract with the nominee shareholder contains a relevant provision. The procedure for giving such instructions is determined by the contract with the nominee shareholder.

The shareholders can vote electronically by filling in the electronic ballot form at the Company website: www.rosneft.ru in the Shareholder's Personal Account: lka.rosneft.ru (hereinafter - Shareholder's Personal Account).

Please note that shareholders who are clients of nominee holders will have access to the electronic voting ballot form will be open from September 10, 2021 to the shareholders who record their rights to shares in the Company shareholder register, and to the shareholders who are clients of nominee holders the access will be open after the nominee holder provides information about the persons entitled to participate in the Extraordinary General shareholders meeting of Rosneft to the holder of the register of shareholders of the Company: Reestr-RN LLC.

The following will be taken into account in determining of the quorum of the meeting and results of voting:

- ballots received by the Company not later than September 29, 2021;
- the notices of the will of shareholders who issued voting directives (instructions) to nominee shareholders not later than September 29, 2021.
- electronic forms of the ballots, filled by the shareholders in the Personal account at the Company web-site not later than September 29, 2021.

Acceptance of voting ballots submitted to the Company in person by the shareholders is from 08:00 am to 8:00 pm, and on the last day of the ballots acceptance on September 29, 2021 it is from 08:00 am to 6:00 pm.

Meeting Agenda*:

1. On size, timing, and form of dividend payments for the first half 2021.

* *Initiator of including the item into the Meeting Agenda: Rosneft Board of Directors.*

Information (materials) submitted in preparation for the Extraordinary General Shareholders Meeting of Rosneft will be available for acquaintance starting from August 31, 2021 on Rosneft Internet website: www.rosneft.ru (in Russian) and www.rosneft.com (in English), also in the working hours from 10:00 am to 5:00 pm local time at Rosneft's Office at the following address: 125284, Moscow, 3 Begovaya St., Bld. 1, Nordstar Tower Business Center (*entrance from the side of Polykarpova St.*), telephone: +7 (495) 987-30-60, 8-800-500-11-00 (toll-free in Russia), (Shareholder Relations Division of the Corporate Governance Department of Rosneft) and with the specialized registrar (keeper of Rosneft Shareholders Register): Reestr-RN LLC at Rosneft Shareholder Reception and Service Office at the following addresses:

I. Reestr-RN LLC Headquarters	13, Khokhlovsky Lane, bld. 1, Moscow, 109028 tel.: +7 495 411 7911
II. Reestr-RN's branches	
Belgorod	52, B. Khmel'nitskogo Ave., Belgorod, 308000, tel.: +7 4722 31 7722, 31 7733
Vladimir	15a, Lenina Ave., Office 517, Vladimir, 600001, tel.: +7 4922 77 9144
Voronezh	98, Kholzunova St., Office 111, Voronezh, 394088, tel.: +7 4732 41 2895
Krasnodar Territory	1/1, Tramvaynaya Str., Office 608 (sixth floor), Krasnodar, 350911, +7 861 234 5101, 234 5201
Perm	21, Pushkina St., Perm, 614015, tel.: tel.: +7 342 233 4473, 233 4673
Saint Petersburg	150, Ligovsky Ave., Office 402, St Petersburg, 192007, tel.: +7 812 363 2028
Saratov	37/45, Shelkovichnaya St., Offices 904–905, Saratov, 410017, tel.: +7 8452 65 9333
Tambov	16A, Internatsionalnaya St., Office 706A, Tambov, 392000, +7 4752 55 7959
Tula	50, Turgenevskaya St., Tula, 300041, tel.: +7 4872 30 7644
Ufa	16, M. Karima St., Ufa, Republic of Bashkortostan, 450077, tel.: +7 347 285 8521
Khabarovsk	123, Sheronova St., Khabarovsk, 680000, tel.: +7 4212 32 3771
Cheboksary	17, Yaroslavskaia St., Office 7, Cheboksary, Chuvash Republic, 428003, tel.: +7 8352 58 6096, 58 6265
Yaroslavl	9, Sovetskaya St., Yaroslavl, 150000, tel.: +7 4852 73 9158, 25 5551

III. Transfer agent offices servicing Rosneft shareholders	
Gubkinsky	1, District 3, Gubkinsky, Yamal-Nenets Autonomous Area, 629830, Gubkinsky Office of RRDB Bank (JSC) Nefteyugansk Branch, tel.: +7 34936 5 5511, 5 1333
Komsomolsk-on-Amur	18, Lenina Ave., Komsomolsk-on-Amur, Khabarovsk Territory, 681013, Komsomolsk-on-Amur Operational Office No. 35 of JSC Dalnevostochny Bank, tel.: +7 4217 53 3535, 27 3300
Neftekumsk	1, District 3, Neftekumsk, Stavropol Territory, 356880, Neftekumsk Operational Office of RRDB Bank (JSC) Krasnodar Branch, tel.: +7 86558 3 3057, 3 3471
Tuapse	1, K. Marxa St., Tuapse, Krasnodar Territory, 352800, Tuapse Office of RRDB Bank (JSC) Krasnodar Branch, tel.: +7 861 672 5269, 672 7966
Yuzhno-Sakhalinsk	53, Amurskaya St., Yuzhno-Sakhalinsk, Sakhalin Region, 693020, Yuzhno-Sakhalinsk Operational Office No. 30 of JSC Dalnevostochny Bank, tel.: +7 4242 72 3970
IV. Contact and service centre for Rosneft shareholders	
Yamal-Nenets Autonomous Area	3, District 10, Office 312, Gubkinsky, Yamal-Nenets Autonomous Area, 629830 (RN-Purneftegaz Administrative Building), tel.: +7 34936 4 4152

Information about connection to the Shareholder Personal Account is published at the Company website (www.rosneft.ru/Investors/shareholdersinfo/shareholder_personal_account/) and website of the register Reestr-RN (www.reestrn.ru/shareholders/lk_shareholder).

If you have any questions regarding the access to Shareholder Personal Account please contact:

- Contact Center of Reestr-RN LLC by phone: +7 (495) 411-79-11, e-mail: support@reestrn.ru;
- Rosneft shareholders hot line: 8-800-500-11-00 (toll-free in Russia) and +7 (495) 987-30-60, fax: +7 (499) 517-86-53, e-mail: shareholders@rosneft.ru

Rosneft Board of Directors